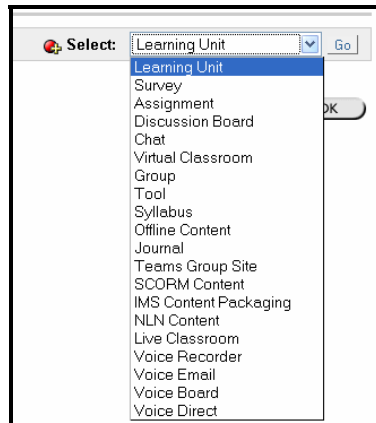


Adding a Learning Unit

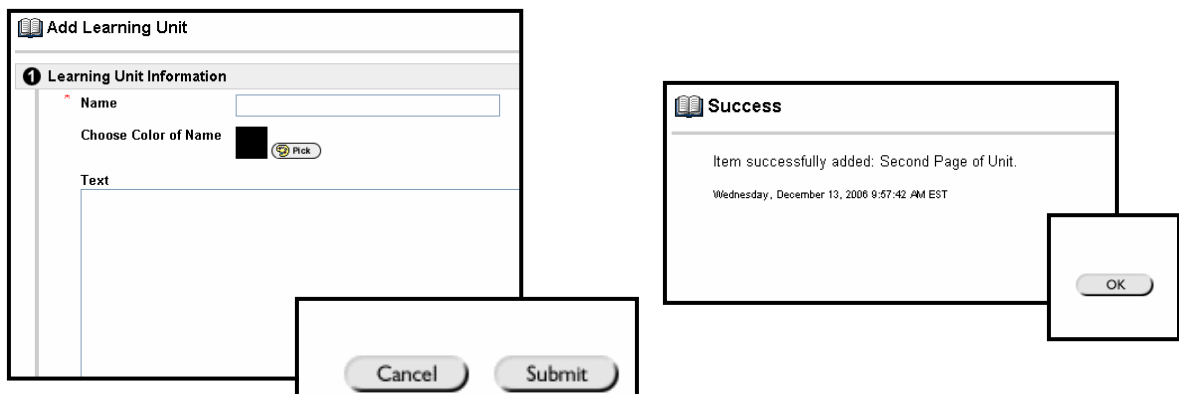


The use of a Learning Unit enables both a flexible and a sequential presentation of content. A table of contents is available for flexible access to content, and a page-by-page presentation provides sequential presentation.

1. Log into the system and locate the desired content area in the Control Panel. Within the desired content area, select Learning Unit from the drop-down box on the right and click Go.



2. On the Add Learning Unit page, complete the fields, including pertinent information such as the Objectives and purpose of the Learning Unit. Click Submit. The Name field is required. Click OK on the Success page.



3. Enter the Learning Unit, and Add Item. Enter the content and Submit; Click OK on the Success page.

The image shows two overlapping screenshots. The primary screenshot is the 'Add Item' form. It has a title bar with a book icon and the text 'Add Item'. Below the title bar is a section titled '1 Content Information'. This section contains three fields: 'Name' with the value 'Second Page of Unit', 'Choose Color of Name' with a black color swatch and a 'Pick' button, and 'Text' with the value 'Read and reflect'. At the bottom of the form are two buttons: 'Cancel' and 'Submit'. A second, smaller screenshot is overlaid on the right side, showing a 'Success' message box with the text 'Item successfully added' and 'Wednesday, December 13, 2006'. Below this message is an 'OK' button.

4. View the Learning Unit as a student would view it (outside of Control Panel) to verify that the Unit is delivering content as desired.

This block contains a sequence of four overlapping screenshots showing a student's view of a learning unit. The first screenshot is titled 'Additional Assignments' and shows a navigation bar with icons for 'Item', 'Folder', 'External Link', 'Course Link', 'Test', and 'Select'. Below the navigation bar is a section titled '1 Additional Learning Unit' with a sub-header 'Additional Learning Unit'. The text below reads: 'The objectives of this Learning Unit follow those of the web page that you have been assigned to review. View the Table of Contents to select a particular page, or start with the first one and click through the pages in sequence.' The second screenshot is titled 'Additional Learning Unit' and shows a 'Return' button and the same text as the first screenshot. The third screenshot is titled '1. First page of unit' and shows a 'Contents' button and 'Page 1 of 2'. The text below reads: 'Read the contents and complete any assignments.' The fourth and final screenshot is titled '2. Second Page of Unit' and shows a 'Contents' button and 'Page 2 of 2'. The text below reads: 'Read and reflect'.